Preparing for McKissock Course Final Exam

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Most questions on a McKissock final exam come directly from — or are very similar to — the questions found in the chapter quizzes throughout the course. Because of that, the most effective way to prepare for the final exam is to use the course itself as your study guide. The following steps provide a clear, structured method to help you master the material and walk into the exam with confidence.

1. Create a PDF Copy of the Course

Use the print icon at the bottom of each chapter to save a PDF version of the chapter to your computer. If you have software that can merge PDFs, combine the chapters into one complete course PDF. If not, keeping the individual chapter PDFs works just as well.

This PDF becomes your personal reference library — something you can keep and use in your appraisal practice long after you pass the course.

2. Retake Each Chapter Quiz

Go back through the course and retake every chapter quiz. Because each quiz typically draws from a question bank that is two to three times larger than the quiz itself, taking the quiz multiple times exposes you to more variations of the questions.

Plan to take each quiz two or three times. This repetition strengthens recall and helps you identify areas where your understanding may still be weak.

3. Use the PDF to Strengthen Weak Areas

Whenever you:

- feel unsure about a question,
- are uncertain about what the question is asking, or
- are marked incorrect,

open your course PDF and search for the relevant topic.

When you find the section that explains the concept, **highlight it**. By the time you finish reviewing the quizzes, your PDF will be marked with every area where you needed reinforcement — a personalized study map created by your own learning process. You can also create a WORD document to save to your computer and copy the relevant passages you have highlighted to the WORD file for easy reference before the final exam.

4. Review All Highlighted Sections

Once you've completed the quizzes, return to your PDF and carefully review every highlighted section. Spend the time necessary to understand each concept thoroughly. This step turns your quiz performance into targeted, efficient study time.

5. Refresh Your Memory Before the Exam

Just before taking the final exam, scan through your PDF again — especially the highlighted portions. This quick review brings the key concepts back to the front of your mind and helps reduce test-day anxiety.

6. Use the Learning Objectives as a Master Checklist

Every McKissock course begins with a list of Learning Objectives. Copy these objectives into a Word document, then search your PDF for the sections that address each objective.

If you can confidently explain or apply the material connected to every Learning Objective, you have mastered the course content — and you are ready for the exam.

7. Take the Exam with Confidence

By following this process, you will have:

- reviewed every chapter,
- practiced every quiz multiple times,
- identified and strengthened weak areas,
- mastered the Learning Objectives, and
- refreshed your memory just before the exam.

At that point, you are fully prepared. Go take the exam — and pass it with confidence.

Optional Resource: Merging PDF Files

If you do not have software that can merge multiple PDF files into one, you can use the free online tool at Adobe:

https://www.adobe.com/acrobat/online/merge-pdf.html

For more helpful information and study suggestions for McKissock courses, be sure to return to our Alpha Chi Publishing page on Archive.org.